

# Request to Graduate in Absentia

*Emory University policy states that, "Attendance at the commencement ceremony is obligatory, unless your academic dean has sent in advance to the registrar special permission for your diploma to be awarded in absentia." **Complete** this form and return to the Nell Hodgson Woodruff School of Nursing Office of Enrollment and Student Affairs Room P10. You will receive a copy of the signed form indicating the dean's response.*

I am unable to participate in graduation ceremonies and am requesting to graduate in absentia because

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I wish for my diploma to be (please check one):

Mailed to the following address \_\_\_\_\_

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Held at the University Registrar's Office for me to pick up.

\_\_\_\_\_  
(Student Printed Name)

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Degree & Student ID number)

\_\_\_\_\_  
(Phone number)

\_\_\_\_\_  
(Email address)

\_\_\_\_\_  
(Graduation Month/Year)

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\_\_\_\_\_ Your request to graduate in absentia has been granted. A copy of this approved request will be forwarded to the University Registrar's Office.

\_\_\_\_\_ Your request to graduate in absentia is not granted. Please contact my office if you have questions.

\_\_\_\_\_  
Linda McCauley RN, PhD, FAAN, FAAOHN  
Dean and Professor

\_\_\_\_\_  
**Date**

C: Student  
Registrar's Office  
Office of Enrollment and Student Affairs  
Student File