DATE: September 12, 2017

TO: Investigators and Clinical Research Coordinators

FROM: Dr. Jeffrey L. Lennox, M.D., Associate Dean of Clinical Research

SUBJECT: New Single Sign-On for CITI Users

The CITI training program is a web-based training program used by Emory University to meet research training requirements for faculty, staff, and students. The curriculum includes modules for Human Subjects, Animal Use, Stem Cells, Conflict of Interest, Responsible Conduct of Research, and Scholarship (RCRS) training.

We have now enabled Emory’s Single Sign-On (SSO) for CITI Program training. Effective September 12, 2017, please follow the steps below to complete any of the required research training within CITI:

1. Access the CITI Program at citiprogram.org
2. Select LOG IN THROUGH MY INSTITUTION
3. Select Emory University
4. Log in using your Emory University NetID and NetID password

Signing in with your NetID will enable better reporting of training data, ensuring compliance with training requirements and eliminating the need to attach training certificates to the Emory Institutional Review Board electronic submission. This applies for all training taken within the CITI system.

For questions on signing in to CITI, please contact the CITI Support Center at support@citiprogram.org.

For information on finding or resetting Emory University NetID credentials, see http://it.emory.edu/password/.

CC: Clinical Chairs, School of Nursing, School of Public Health, EHC Nursing

ATTACHMENTS: CITI Emory University Single Sign-On Job Aid