

# Emory DNP Toolkit

## Important DNP Dates:

Fall 2018	Location	Topic
Monday, August 27 <b>White Coat Ceremony</b> 2:00pm	Glenn Memorial	N/A
Tuesday, August 28 <b>DNP On-Campus Orientation</b> Time TBD	Emory School of Nursing	Agenda to be released at a later date
Saturday, September 8 <b>On-Campus Session</b> 8:30a-4:00p	Emory School of Nursing	TBA
Saturday, October 13 <b>On-Campus Session</b> 8:30a-4:00p	Emory School of Nursing	TBA
Spring 2019	Location	Topic
Saturday, January 26th <b>On-Campus Session</b> 8:30a-4:00p	Emory School of Nursing	TBA
Saturday, March 23rd <b>On-Campus Session</b> 8:30a-4:00p	Emory School of Nursing	TBA

## Public Health Courses: required on-campus dates Public Health Course Blocks:

For specific day / times please look up your course in the Rollins Fall 2017 course schedule located below:

- [Rollins School of Public Health Enrollment Services](#)
- [2017-2018 Academic Calendar](#)

DNP Education	
	<ul style="list-style-type: none"> <li>• <a href="#">DNP Handbook 2017-2018</a></li> <li>• <a href="#">AACN DNP</a></li> </ul>
<b>Program Requirements</b>	<ul style="list-style-type: none"> <li>• <a href="#">Masters Clinical Verification</a></li> <li>• <a href="#">Sample of DNP Clinical Hours Tracking Sheet</a></li> </ul>

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<p><b>DNP Project</b></p>	<ul style="list-style-type: none"> <li>● <b>Background Documents</b> <ul style="list-style-type: none"> <li>○ <a href="#">Publishing a DNP Capstone: The where, what and how</a></li> <li>○ <a href="#">DNP Project Prospectus</a></li> <li>○ <a href="#">Conferences - Poster/Abstract Opportunities</a></li> </ul> </li> <li>● <b>Project Resources:</b> Doctor of Nursing Practice Project Exemplars at           <ul style="list-style-type: none"> <li>● <a href="http://www.nursinglibrary.org/vhl/">http://www.nursinglibrary.org/vhl/.</a></li> <li>● <a href="http://www.doctorsofnursingpractice.org/resources/dnp-scholarly-projects/">http://www.doctorsofnursingpractice.org/resources/dnp-scholarly-projects/.</a></li> <li>● <a href="#">Advancing Practice Through The DNP Capstone (M. A. Brown)</a> .</li> <li>● <a href="#">NONPF Recommended Criteria for NP Scholarly Projects in the Practice</a></li> <li>● <a href="#">Doctorate Program</a></li> <li>● <b>Project Status Report Form</b></li> <li>● <b>DNP Milestones</b></li> <li>● <b>DNP Rubrics</b></li> <li>● <b>Presentation Template</b></li> </ul> </li> <li>● <b>Executive Summary Documents</b> <ul style="list-style-type: none"> <li>○ <a href="#">A Guide to Writing An Effective Executive Summary</a></li> <li>○ <a href="#">Writing Executive Summaries</a></li> </ul> </li> <li>● <a href="#">DNP Project Team Roles</a></li> <li>● <a href="#">DNP Team Members Form</a></li> </ul>
<p><b>Institutional Review Board (IRB)</b></p>	<p>The IRB is responsible for the ethical conduct of research. The student should refer to the Emory IRB website for information and electronic training classes (eIRB) with instructional videos. The Form and Guidance tab on the website provides step-by-step direction as well as exemplars to assist the student through the application, review, and compliance processes. Templates for consent (see consent toolkit) and HIPAA considerations are also available. Students should take the time to review this site in its entirety as they prepare their Projects.</p> <p>The following information may be found on the IRB website</p> <ul style="list-style-type: none"> <li>● Does my Project Need IRB Approval?</li> </ul>

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	<ul style="list-style-type: none"> <li>○ <a href="http://irb.emory.edu/forms/review/index.html">http://irb.emory.edu/forms/review/index.html</a></li> <li>● IRB Submission Type Guidance Chart             <ul style="list-style-type: none"> <li>○ <a href="http://www.irb.emory.edu/forms/new.html">http://www.irb.emory.edu/forms/new.html</a></li> </ul> </li> <li>● Mandatory Training - CITI Training             <ul style="list-style-type: none"> <li>○ <a href="http://www.irb.emory.edu/Training/courses/citi.html">http://www.irb.emory.edu/Training/courses/citi.html</a></li> </ul> </li> <li>● <a href="#">DNP IRB Compliance Checklist</a></li> <li>● <a href="#">IRB Decision Tree</a></li> <li>● <a href="#">Emory IRB Webinar 1</a></li> <li>● <a href="#">Emory IRB Webinar 04.14.2016</a></li> <li>● <a href="#">Does my study need IRB Review?</a></li> <li>● <a href="#">ONR Lunch and Learn</a></li> </ul>
<p><b>Advisement Forms</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">Application for Incomplete Grade</a></li> <li>● <a href="#">Directed Study</a></li> <li>● <a href="#">Withdrawal of Course</a></li> <li>● <a href="#">Request for Course Credit</a></li> <li>● <a href="#">Request for Semester Saturday Absence</a></li> </ul>
<p><b>Course Resources</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">Syllabi</a></li> <li>● Core Texts for Multiple Courses (Including Project)             <ul style="list-style-type: none"> <li>○ <a href="#">Evidenced-Based Practice in Nursing and Health Care</a></li> <li>○ <a href="#">Just and Lasting Change: When Communities Own Their Futures</a></li> <li>○ <a href="#">Health Sciences Literature Review Made Easy</a></li> <li>○ <a href="#">Statistics for People Who (Think They) Hate Statistics</a></li> <li>○ <a href="#">The Fifth Discipline: The Art &amp; Practice of the Learning Organization</a></li> </ul> </li> <li>● Stats             <ul style="list-style-type: none"> <li>○ <a href="#">Big Data: Introduction to Data Sciences</a></li> </ul> </li> </ul>
<p><b>Writing &amp; APA Resources</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">APA 6th Edition</a> - Required Purchase</li> <li>● <a href="#">OWL @ Purdue APA</a> - Writing Sample, Basic Citations, and Formatting</li> <li>● <a href="#">Sample APA Paper - OWL</a></li> <li>● <a href="#">How to Do that Annoying APA Format Stuff: A Brief Overview of the 6th Edition</a></li> <li>● <a href="#">Emory Writing Center - Distance Appointments</a></li> <li>● <a href="#">Writing Executive Summaries</a></li> <li>● <a href="#">A Guide to Writing an Effective Executive Summary</a></li> <li>● <a href="#">Authorship Activities Worksheet</a></li> <li>● <a href="#">Mendeley - EndNote alternative</a></li> <li>● <a href="#">APA Common Uses</a></li> </ul>

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	<ul style="list-style-type: none"> <li>● <a href="#">APA Style Hints</a></li> <li>● <a href="#">How to Write Your First Research Paper</a></li> <li>● <a href="#">Effective Writing</a></li> <li>● <a href="#">Nature Master Classes</a> - online course in scientific writing and publishing</li> <li>● <a href="#">Mendeley</a></li> </ul> <p>Semester Saturday Writing Exercise</p> <p><a href="#">APA Style Checklist</a></p> <p><a href="#">Program Theory Example Paper Process Theory_APA</a></p> <p><a href="#">APA Style Student Guidelines</a></p> <p><a href="#">UPDATED Program Theory Paper with charts</a></p>
<p><b>Publication-Dissemination of Work Resources</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">NKI Counsel Complete Dissemination Checklist</a>: Guidelines for Writing Abstracts, Creating a Poster Presentation, Creating a Podium Presentation, Writing for Publication</li> <li>● <a href="#">EQUATOR</a>: Standard guidelines for publication requirements based on project/study design</li> <li>● <a href="#">Squire 2.0 Guidelines</a>: Standards for Quality Improvement Reporting Excellence</li> <li>● <a href="#">Authorship Determination</a>: CRediT Method of describing author contribution</li> <li>● <a href="#">Publication Ethics</a>: ICMJE Guidelines for ethical authorship activity</li> <li>● <a href="#">Addressing Authorship Issues Prospectively</a></li> <li>● <a href="#">Eight reasons I rejected your article</a></li> <li>● <a href="#">JANE: Journal Author Name Estimator</a></li> </ul>
<p><b>Library Research Resources</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">PubMed Journal Database</a> (with links to full-text manuscripts)</li> <li>● <a href="#">EndNote Library Research Guide</a></li> <li>● <a href="#">GALILEO @ Emory</a></li> <li>● <a href="#">Databases @ Emory</a></li> <li>● <a href="#">Preparing to Search Library Databases</a></li> <li>● <a href="#">PubMed Basics</a></li> </ul> <p>Sharon Leslie, MSLS, AHIP Nursing Informationist <a href="#">Woodruff Health Sciences Center Library</a> Emory University 404-727-0285 <a href="mailto:sharon.leslie@emory.edu">sharon.leslie@emory.edu</a></p> <ul style="list-style-type: none"> <li>● <a href="#">DNP Semester Saturday Slides</a></li> </ul>

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<p><b>Technology Resources</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">SON IT/Computer Requirements</a></li> <li>● Software/Hardware for Computer             <ul style="list-style-type: none"> <li>○ Webcam</li> <li>○ Microphone</li> </ul> </li> <li>● Software &amp; Online Applications             <ul style="list-style-type: none"> <li>○ Data Analysis                 <ul style="list-style-type: none"> <li>■ SPSS Version 24 Premium GradPack (required for 610-592 course sequence)                     <ul style="list-style-type: none"> <li>● <a href="#">Macintosh</a></li> <li>● <a href="#">Windows</a></li> </ul> </li> </ul> </li> <li>○ <a href="#">Laerd Statistics</a> (required for 610)</li> <li>○ <a href="#">MiniTab</a> (required for Health Systems Leadership Track)</li> <li>○ MS Excel</li> </ul> </li> <li>● Other Software             <ul style="list-style-type: none"> <li>○ <a href="#">Zotero</a></li> <li>○ <a href="#">EndNote</a></li> <li>○ <a href="#">PERLA</a></li> <li>○ <a href="#">DocuSign</a></li> </ul> </li> <li>● Collaboration &amp; Sharing             <ul style="list-style-type: none"> <li>○ <a href="#">Diigo</a> - save, tag, annotate, and share websites &amp; pdfs</li> <li>○ <a href="#">Google Drive</a> - collaborative documents, spreadsheets, presentations, drawing</li> <li>○ <a href="#">Doodle Poll</a> - find a time for your groups to meet</li> <li>○ <a href="#">Coggle</a> - collaborative concept mapping</li> <li>○ <a href="#">Emory Box</a> - file sharing and collaboration tool that uses Emory credentials for access</li> </ul> </li> </ul>
<p><b>Online Learning Resources</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">Lynda.com</a></li> <li>● <a href="#">Canvas Student Getting Started Guide</a></li> </ul>
<p><b>Scholarships &amp; Grants</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">Nurses Educational Foundation (NEF)</a></li> <li>● <a href="#">Grants, Foundations, &amp; Scholarships: Getting Started (LibGuide)</a></li> <li>● <a href="#">Emory University &amp; Georgia Tech Healthcare Innovation Program</a> - For the active sponsors of the more than 100 research projects in the Healthcare Innovation Program, an additional listing is provided of the Program Topics they are supporting.</li> </ul>
<p><b>Professional Development</b></p>	<ul style="list-style-type: none"> <li>● <a href="#">National Student Nurses Association</a></li> <li>● State Nurses Association (<a href="#">GA</a>)</li> <li>● <a href="#">Sigma Theta Tau</a> (local and national)</li> <li>● <a href="#">American Organization of Nurse Executives</a> (AONE)</li> <li>● <a href="#">Leadership Development Forms</a></li> </ul>

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	<p>Networking /Professional Development opportunities:</p> <ul style="list-style-type: none"><li>• <a href="http://www.georgianurses.org/">http://www.georgianurses.org/</a></li><li>• <a href="https://uaprn.enpnetwork.com/">https://uaprn.enpnetwork.com/</a></li><li>• <a href="https://gana.org/">https://gana.org/</a></li><li>• <a href="http://caprn.org/">http://caprn.org/</a></li><li>• <a href="https://en.wikipedia.org/wiki/List_of_social_networking_websites">https://en.wikipedia.org/wiki/List_of_social_networking_websites</a></li></ul>
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Additional Resources	
<b>Miscellaneous</b>	<ul style="list-style-type: none"><li>• <b>Student Financial Services</b> <i>Please contact the Office of Student Financial Services if you have any issues related to billing on your student account</i> (Please include your 7 digit Student ID number on all correspondence) Emory University Student Financial Services 101 Boisfeuillet Jones Center, Atlanta, Georgia 30322 404-727-6095 (phone) 404-727-4391 (fax) Ask Us: <a href="mailto:student.financials@emory.edu">student.financials@emory.edu</a> <a href="http://www.emory.edu/studentfinancials">www.emory.edu/studentfinancials</a></li><li>• <b>Emory Bookstore (Barnes &amp; Noble)</b> <a href="http://emory.bncollege.com">emory.bncollege.com</a> 1390 Oxford Road Atlanta, GA 30322  <a href="#">Emory Connects- Alumni Connection</a></li></ul>