The purpose of this checklist is to help you track your progress as you complete the Nell Hodgson Woodruff School of Nursing (NHWSN) D-ABSN program requirements.

♦ General Requirements

♦ Log in to your Emory University email account and update your personal information in OPUS
♦ Submit your final transcripts if you have outstanding prerequisites
♦ Submit your semester bill payment
♦ If needed, apply for disability services through the Office of Accessibility Services
♦ Obtain a parking pass if needed

Parking is available at the selected hotel free of charge. Shuttle service has been arranged to escort students to and from campus. Shuttle service is also offered on campus. If a student chooses to drive and park their vehicle in the visitor’s parking on campus, they can obtain a pass from the Program Administrator. The cost of $5 per parking pass will be deducted from the student’s travel reimbursement.

♦ Research student health insurance options or fill out your student health insurance waiver

♦ Clinical Requirements

♦ Complete Clinical Compliance Requirements found in the Compliance Checklist

♦ D-ABSN Clinical Rotations

D-ABSN students complete 800 clinical hours in eight rotations, which may include days, evenings, night, weekend, and holiday shifts. Students will be expected to comply with the healthcare organization rules. Please be advised that a local healthcare organization is not a guarantee. As such, students may be required to travel to a healthcare organization for clinical.

♦ Additional Requirements for D-ABSN

Clinical requirements may vary per healthcare organization. Additional information, such as, vehicle insurance, flu shot vaccination, proof of HIPAA and Pyxis training, and other mandatory documents may be required. Healthcare organizations may require additional train coordinate training at the organization to meet their clinical requirements. In such cases, students will be required to coordinate the training with a designee from the healthcare organization.

♦ Uniforms, Required Supplies, Textbooks, and Technology Requirements

♦ Guidelines for Professional Appearance

D-ABSN students will model the mission, vision, and values of the NHWSN. When participating in clinical rotations at a healthcare organization, it is important to be mindful that you represent the NHWSN. Therefore, please ensure you follow the rules of professional
appearance and conduct found on page 94 of the Student Handbook and an article displaying photos.

Professional Appearance and Presentation refers to a D-ABSN student’s attitude, appearance, interactions, communication, timeliness, and behavior.

D-ABSN students will:

- Comply with rules of professional appearance and attire for NHWSN (link)
- Follow the Nursing Code of Ethics
- Complete clinical requirements as assigned by the D-ABSN program and healthcare institution
- Comply with rules of clinical practice guidelines for D-ABSN program students
- Comply with healthcare organization rules and regulations
- Exemplify conduct, behavior, attitude, appearance, interactions, timeliness, and behavior consistent with NHWSN mission, vision, and values

Ram  Purchase your nursing uniforms

- Visit the Emory University Barnes & Noble Bookstore
- Click on Supplies & Electronics
- From the Medical Supplies link choose “Medical”
- Choose the SON scrub pant (unisex scrub pant; color, navy)
- Choose the SON scrub top (nursing emblematic unisex scrub shirt; color, navy)
- Follow instructions to proceed to checkout

Ram  Purchase your required supplies

D-ABSN students should purchase supplies by Monday, December 3, 2018

Ram  Purchase your textbooks

Ram  Review the smart phone requirements

Ram  Review the technology/computer requirements